



THE CHURCH
OF ENGLAND

Diocese of St Edmundsbury
and Ipswich

Role description signed off by: Archdeacon of Sudbury

Date: March 2024

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title	Vicar/Minister (0.5) and Archdeaconry Mission Enabler (0.5)
Name of benefice	Christ Church Moreton Hall
Deanery	Thingoe
Archdeaconry	Sudbury
<i>Initial point of contact on terms of service</i>	Archdeacon of Sudbury, The Ven. Dr David Jenkins

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy and ensure a plan for growth (PFG) is in place within 6 months.
To work as the Minister to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To work with ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCC towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognize and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.

To ensure compliance and effective practice regarding all safeguarding matters including training.
To work together, as appropriate, with other Christian denominations which have a presence in the parish and the wider deanery.
Schools
To work closely with the many local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role.
Specific tasks and responsibilities
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
Working with the parish, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in the benefice.
It is expected that you will help start two new worshipping communities in the parish/benefice within the first five years of the post, as part of the <i>Growing in God</i> strategy.

3 Key contacts										
<table border="0"> <tr> <td>Generic</td> <td></td> </tr> <tr> <td>Bishops</td> <td>The Deanery Chapter & Synod</td> </tr> <tr> <td>The Archdeacon</td> <td>The Churchwardens</td> </tr> <tr> <td>The Rural Dean</td> <td>The Lay Chair</td> </tr> <tr> <td>The PCCs</td> <td>Headteachers</td> </tr> </table>	Generic		Bishops	The Deanery Chapter & Synod	The Archdeacon	The Churchwardens	The Rural Dean	The Lay Chair	The PCCs	Headteachers
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<p>Specific Ordnained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)</p>										
<p>Aspirational There is a desire to see more family events alongside inter-generational activity and involvement.</p>										

Supportive

The Archdeacon, who will review this role description with you when you are six months into post.

The Lay Chair

The Rural Dean

Diocesan Director of Mission and Ministry

Patrons

Bishop of St Edmundsbury and Ipswich

Incumbent of the Benefice of St James, Bury St Edmunds (The Very Revd Joe Hawes)

Incumbent of the Benefice of St Mary, Bury St Edmunds (The Revd Canon Tiffer Robinson)

Role context and any other relevant information

The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.

An understanding of the Parish Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.

The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.

4 Benefice Summary

Parish	Bury St Edmunds Christ Church
Church	Moreton Hall Christ Church
PCC	The PCC seeks to work together, to be supportive and effective in mission and growth.
Schools and Colleges	Sybil Andrews (Secondary), Abbots Green and Sebert Wood (Primary) Priory (Special Educational Needs)
Churchwardens	There is one churchwarden
Ministers	1 x SSM and an ecumenical minister
Buildings	n/a
Churchyards (Open or closed)	n/a

Population	14,000
Average Sunday Attendance	55

Parish Share	2023 : £50,000 (100% Received) 2022 : £45,000 (100% Received) 2021 : £30,000 (100% Received)
Expenses	Reimbursed in full
Resolutions	n/a
Church Tradition	Evangelical
Pastoral re-organisation	
Presence of other Christian denominations	Zion Pentecostal Church
Presence of other faith communities	The Church of Jesus Christ of Latter Day Saints

Archdeaconry Mission Enabler

Purpose

To work alongside the Diocesan Mission Enabler to achieve the objectives of our Growing in God vision and strategy through the implementation of the Strategic Transformation Programme to ensure an outward facing culture of mission, evangelism, and service primarily in the Archdeaconry of Sudbury.

Reporting to

Diocesan Mission Enabler

Key Relationships

Archdeacon of Sudbury

Rural Deans, Lay Chairs.

Benefice Incumbents in the Archdeaconry of Sudbury

Diocesan Mission and Ministry Team (of which you will be a part)

Suffolk Centre of Mission Evangelist located in the Archdeaconry. (If applicable)

Lightwave Associate Leader/Hub Leaders in the Archdeaconry

Key Tasks

- 1) Promote and support Incumbents and their Benefice Ministry Teams and PCCs to develop and implementation of Benefice Plans for Growth on a three yearly cycle to encourage growth in depth, influence, number and younger as determined by prayerful discernment in the Benefice.
- 2) Promote appropriate pathways for discipleship from exploration to commitment to a worshipping community both in parish and new worshipping community contexts.
- 3) Encourage integration and synergy with Lightwave Groups in the Archdeaconry to continue experimentation in mission and sustainability that benefits all.
- 4) Contribute to the delivery of Diocesan programmes to support mission in the different contexts of Rural Multi Parish Benefices, Market Towns and Larger Towns.
- 5) Assist with the promotion of Diocesan Wide Mission projects in the Archdeaconry as needed and directed by the Diocesan Mission Enabler (e.g., Mission in areas of New Housing; 'Music and Mission with Young People'; 'Thy Kingdom Come').
- 6) Promote plans for growth and other aspects of the missional focus of Growing in God at Chapters and Deanery Synods across the Archdeaconry as directed by Diocesan Mission Enabler.

Person Specification

Note: In accordance with the Equality Act 2010 it is a genuine occupational requirement that the post holder is ordained and has been in Holy Orders for a minimum of 6 years as the post holder will be required to represent the Christian faith in relation to mission and ministry of the Church of England.

ESSENTIAL	DESIRABLE
Qualifications/Experience	
Theology Degree or Diploma.	MA or higher qualification in Mission Studies.
Ordained person for a minimum of 6 years in Holy Orders and parochial experience in the C of E at Incumbent Status.	
Developing vocations and ministries both lay and clergy.	Diocesan wide responsibility.
Developing mission in number, depth, and service.	Leading a growing Church.
Proven track record in enabling effective formation, training, and reflective learning practice regarding discipleship pathways.	
Experience of missional experimentation with those outside the life of the church	Leading in Church Planting or developing a Fresh Expressions of Church
Skills	
Good interpersonal skills and the ability to engage with a wide range of people.	Coaching, work consultancy or mentoring skills.
Analytical and inquisitive curiosity about people & contexts.	
Good written and oral communication skills.	
Familiarity with Microsoft Office & other relevant IT programs.	
Comfortable with social media and digital platforms.	Expertise.
Ability to self-manage a complex workload in a variety of settings.	
Ability to enable, delegate and support colleagues and volunteers.	

Excellent facilitation skills.	
Ability to travel across the Archdeaconry and to the Diocesan Office	
Knowledge	
Good understanding of differing traditions of the Church of England.	
Some knowledge of the practice and theory of Congregational Development, Church Growth, and effective Mission strategies.	Church of England programmes – <i>Everyday Faith</i> , <i>Growing Faith</i> , <i>etc</i>
Range of Evangelistic and Discipleship resources appropriate for different traditions and ages and stages of faith.	
Personal Qualities	
Vibrant and attractive Christian Faith, secure in their own tradition but appreciative of other traditions.	
Self-aware and appreciative of feedback.	
Flexible and positive.	
Committed to their ongoing discipleship, theological learning, and practice.	

GENERAL INFORMATION

About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes, 18 deaneries with 478 churches and around 110 stipendiary clergy. It serves approximately 631,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in line with our Values of Respect, Transparency, Quality and Support.

Interviews:

Closing date: