



THE CHURCH  
OF ENGLAND

Diocese of St Edmundsbury  
and Ipswich

Role description signed off by: Archdeacon of Suffolk Date: October 2024

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

<b>1 Details of post</b>	
Role title	Team Rector
Name of benefice	Wilford Peninsula
Deanery	Woodbridge
Archdeaconry	Suffolk
<i>Initial point of contact on terms of service</i>	Archdeacon of Suffolk

<b>2 Role purpose</b>
<b>General</b>
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy and ensure a plan for growth (PFG) is in place within 6 months.
To work together as the Team Rector to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.

To ensure compliance and effective practice regarding all safeguarding matters including training.
<b>Schools</b>
To work closely with the local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role.
<b>Specific tasks and responsibilities</b>
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
The Team Rector will lead the benefice in discerning the most suitable structure for mission and ministry, this will include consulting widely and could result in some pastoral reorganisation.
Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in the benefice.
It is expected that you will help start two new worshipping communities in the parish/benefice within the first five years of the post, as part of the <i>Growing in God</i> strategy.

<b>3 Key contacts</b>	
<b>Generic</b>	
Bishops	The Deanery Chapter & Synod
The Archdeacon	The Churchwardens
The Rural Dean	The Lay Chair
The PCCs	Headteachers
The Leader of Lightwave	
<b>Specific</b>	
Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)	
Lightwave leaders.	
<b>Aspirational</b>	
Local Councils	
Good neighbourhood schemes	

<p><b>Supportive</b></p> <p>The ministry team in the benefice  The Archdeacon, who will review this role description with you when you are six months into post.  The Lay Chair  The Rural Dean  Deanery Chapter  Diocesan Director of Mission and Ministry</p>
<p><b>Patrons</b></p> <p>Bishop of St Edmundsbury and Ipswich  Martyrs Memorial and Church of England Trust  Mr William John Kemball  Mrs Anne HS Squire  Sir Michael Bunbury  Trustees of the Mary Warner Charity</p>
<p><b>Role context and any other relevant information</b></p> <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> <p>An understanding of the Parish Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.</p> <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p>

<p><b>4 Benefice Summary</b></p>	
<p><b>Parishes</b></p>	<p>Alderton : St Andrew  Bawdsey : St Mary the Virgin  Boyton : St Andrew  Bromeswell : St Edmund  Butley : St John the Baptist  Chillesford : St Peter  Eyke : All Saints  Hollesey : All Saints  Iken : St Botolph  Orford : St Bartholomew  Ramsholt : All Saints  Rendlesham : St Gregory and St Felix  Shottisham : St Margaret  Sudbourne : All Saints  Sutton : All Saints</p>

	Tunstall : St Michael and All Angels Wantisden : St John the Baptist
<b>Churches</b>	Alderton : Grade II Bawdsey : Grade II* Boyton : Grade II Bromeswell : Grade I Butley : Grade II* Chillesford :Grade II* Eyke: Grade I* Hollesley : Grade II* Iken : Grade II Orford : Grade I Ramsholt : Grade II* Rendlesham St Gregory : Grade I Rendlesham St Felix : 1960s Built building Shottisham : Grade II Sudbourne :II* Sutton : II* Tunstall : II* Wantisden : Grade I
<b>PCC</b>	The PCCs seek to work together, to be supportive and effective in mission and growth.
<b>Schools and Colleges</b>	Bawdsey CEVCP School Eyke CEVCP School Orford CofE Primary School Hollesley Community Primary School Rendlesham Community Primary School Sandlings Community Primary School
<b>Churchwardens</b>	Alderton : 1 Bawdsey : 2 Boyton : 0 Bromeswell : 1 Butley : 2 Chillesford : 1 Eyke : 2 Hollesley : 0 Iken : 2 Orford : 2 Ramsholt : 1 Rendlesham St Gregory and St Felix : 4 Shottisham : 2 Sudbourne : 1 Sutton : 1

	Tunstall : 0 Wantisden : 1
<b>Ministers</b>	Team Vicars x 2 Curates x 2 (SSM) Lay Elders x 6 Lay Reader
<b>Buildings</b>	Boyton Village Hall Orford Church Room
<b>Churchyards</b> (Open or closed)	Alderton : Open Bawdsey : Open Boyton : Open Bromeswell : Open Butley : Open Chillesford : Open Eyke : Open Hollesey : Open Iken : Open Orford : Open Ramsholt : Open Rendlesham St Gregory : Closed Rendlesham St Felix : No Churchyard Shottisham : Open Sudbourne : Open Sutton : Open Tunstall : Open Wantisden : Open
<b>Population</b>	Alderton : 400 Bawdsey : 276 Boyton : 200 Bromeswell : 320 Butley : 400 Chillesford : 170 Eyke - 362 Hollesey : 1581 Iken : 101 Orford : 589 Ramsholt : 32 Rendlesham St Gregory and St Felix : 3160 Shottisham : 197 Sudbourne : 270

<b>Average Sunday Attendance</b>	<p>Alderton : 12  Bawdsey : 8  Boyton : 4 (festival church)  Bromeswell : 7  Butley : 4  Chillesford : 12  Eyke : 13  Hollesey : 27  Iken : 16  Orford : 30  Ramsholt : 14  Rendlesham St Gregory : 6-8  Rendlesham St Felix : 25-30  Shottisham : 6-10  Sudbourne : 35  Sutton : 31  Tunstall :13 (festival church)  Wantisden : 10-20 (only 6 services per year)</p>
<b>Parish Share</b>	<p>2023 : £211,863 (83.78% Received)  2022 : £168,944 (81.86% Received)  2021 : £168,036 (96.08% Received)  <i>The Team Vicar post for the Hollesley Cluster is current part funded by Lightwave.</i></p>
<b>Expenses</b>	Reimbursed in full
<b>Resolutions</b>	n/a
<b>Church Tradition</b>	A range of traditional and fresh expressions of church exist across the benefice
<b>Pastoral re-organisation</b>	To be explored once a new Team Rector is in post.
<b>Presence of other Christian denominations</b>	<p>Grace Church Tunstall /Rendlesham  Methodist Church in Orford  Sudbourne Baptist Chapel</p>
<b>Presence of other faith communities</b>	<p>Free Lance Mission in Boyton  Iken have a link with the Russian Orthodox community  Maharishi's Peace Palace : Rendlesham</p>