



Role description signed off by: Archdeacon of Suffolk

Date: March 2021

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title / Benefice	0.5 Team Vicar, Wilford (3 days/week plus Sundays)
Deanery	Woodbridge
Archdeaconry	Suffolk
<i>Initial point of contact on terms of service</i>	Archdeacon of Suffolk

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefices flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To have regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with Team Council and PCCs towards the development of the local churches as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.

To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
Schools
To work closely with the local schools. The diocese is committed to work with both community and church schools and this should be seen as a key part of the priest's role.
Specific tasks and responsibilities with a particular focus on youth and families' mission and outreach, within the bounds of this 0.5 role
Be the 'champion' of youth and families' mission and ministry in the Wilford Benefice, especially in meetings.
Review current provision for young people and families in the Benefice, identify opportunities and develop a targeted benefice strategy for youth and families' mission, identifying the key locations and opportunities for mission.
In line with the strategy, work with colleagues to put in place appropriate focused initiatives and programmes, recognising the different context of the communities the churches operate in. This will involve creating discipleship pathways for people to move from connection, to exploration, to commitment.
Create a team of individuals from across the Benefice who are keen on youth and families' ministry and identify and develop people from outside the church keen to assist with this work.
Link in with the Diocese Lightwave Team in order to share ideas, resources and best practice.
Offer ministry and pastoral care including taking occasional offices in some of the parishes.
As part of the Wilford Benefice team of Clergy, Readers and Elders lead worship ranging from informal to more traditional services. These may be in church or in other locations.
Strengths, skills and personal qualities We have summarised in the next three boxes what we believe are the key requirements for someone to perform this role. However, within this we recognise that people will have strengths in particular areas. <ul style="list-style-type: none"> • A passion for, and belief, in the importance of young peoples' and families' ministry for the growth of the church. • Enthusiastic about evangelism and mission in the countryside • An understanding of the opportunities and challenges provided by a predominantly rural, and in some parishes holiday destination, context. • A true team player who will work with others and share ideas but is prepared to lead the young peoples' and families mission agenda. • Organised and with good administrative skills to support the mission focused nature of the role. • Person of prayer with a mature and well-developed devotional life, committed to personal discipleship and growth. • Willingness to take risks and show courageous faith. • Maturity and robustness to face the demands of leading on the young peoples' and families' agenda.

- Generous hearted. Prepared to lay aside personal preferences for the sake of mission and outreach to the community being served, caring, approachable and fun.

Knowledge and Experience

- Experience of leading fruitful mission, evangelism and church growth in respect of young people and families.
- Experience of fruitful work in a mixed economy context and the tension between new and old.
- Experience of leading and multiplying small missional groups.
- Interprets the Bible contextually and articulates how missional ministry is shaped by culture and context.
- Understanding of the worldviews and mind sets of people outside the church.

Skills and Abilities /Aptitudes

- Ability to communicate the faith effectively to those outside the church (able to give examples.)
- Gifted to help in forming individuals as missional disciples of Jesus (able to give examples.)
- Ability to release and equip others for young peoples’ and families’ ministry.
- Able strategic leader who can translate vision into a plan (you will need to review evidence of progress and to adjust plans as needed.)
- Ability to communicate clearly and attractively about the young peoples’ and families’ mission to local church members and those in the wider community, seeking creative synergies.
- Due to the geographic size of the Wilford Benefice, it is essential for this role that the postholder can evidence their ability to travel easily around the benefice. Holding a full driving license and using their own car would be ideal.
- Proficient with IT and how it can be used to support mission in a rural context.

3 Key contacts

Generic

The PCCs
 The Church Wardens
 The Deanery Chapter and Synod
 The Rural Dean and Lay Chair
 Team Council

Specific

Ordained and lay colleagues (those holding the Bishop’s licence, office holders and administrative staff)
 Work closely with the “Lightwave” project headed by The Archdeacon for Rural Mission, The Ven Sally Gaze.

Aspirational

Headteachers and local schools
 Local charities and organisations working with young people and families

<p>Supportive</p> <p>The Archdeacon of Suffolk, who will review this role description with you when you are six months into post. The Rural Dean and Lay Chair Diocesan Director of Mission and Ministry Archdeacon for Rural Mission Bishops' Ministry Officer</p>
<p>Patrons</p> <p>Bishop of St Edmundsbury and Ipswich Martyrs Memorial and Church of England Trust Mr William John Kemball Mrs Anne HS Squire Mrs Janet Knowles Sir Antony RLC Quilter (Deceased) Trustees of the Mary Warner Charity</p>
<p>Role context and any other relevant information</p> <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> <p>An understanding of the Centenary Share process and its importance for the sustainability of ministry across the diocese is fundamental. Clergy are expected to preach and teach on stewardship.</p> <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p>

<p>4 Benefice Summary</p>	
<p>Parishes</p>	<p>Alderton : St Andrew Bawdsey : St Mary the Virgin Boyton : St Andrew Bromeswell : St Edmund Butley : St John the Baptist Chillesford : St Peter Eyke : All Saints Hollesey : All Saints Iken : St Botolph Orford : St Bartholomew Ramsholt : All Saints Rendlesham : St Gregory and St Felix Shottisham : St Margaret Sudbourne : All Saints Sutton : All Saints Tunstall : St Michael and All Angels Wantisden : St John the Baptist</p>

Churches	Alderton : Grade II Bawdsey : Grade II* Boyton : Grade II Bromeswell : Grade I Butley : Grade II* Chillesford :Grade II* Eyke: Grade I* Hollesley : Grade II* Iken : Grade II Orford : Grade I Ramsholt : Grade II* Rendlesham St Gregory : Grade I Rendlesham St Felix : 1960s Built building Shottisham : Grade II Sudbourne :II* Sutton : II* Tunstall : II* Wantisden : Grade I
PCCs	The Team Council and PCCs seek to work together, to be supportive and effective in mission and growth.
Schools	Bawdsey CEVCP School Eyke C of E Academy (Primary School) Orford CEVAP School Hollesley Community Primary School Rendlesham Community Primary School Sandlings Community Primary School
Churchwardens	Alderton : 2 Bawdsey : 1 Boyton : 1 Bromeswell : 1 Butley : 2 Chillesford : 1 Eyke : 2 Hollesley : 2 Iken : 2 Orford : 2 Ramsholt : 1 Rendlesham St Gregory 2 and Rendlesham St Felix : 2 Shottisham : 2 Sudbourne : 2 Sutton : 2 Tunstall : 0 Wantisden : 2

Ministers	1 Rector 1 Team Vicar (0.5 FTE) 1 Team Vicar 2 Readers 15 elders 5 active PTO clergy
Buildings	Boyton Village Hall Orford Church Room
Churchyards (Open or closed)	Alderton : Open Bawdsey : Open Boyton : Open Bromeswell : Open Butley : Open Chillesford : Open Eyke : Open Hollesey : Open Iken : Open Orford : Open Ramsholt : Open Rendlesham St Gregory : Open Rendlesham St Felix : No Churchyard Shottisham : Open Sudbourne : Open Sutton : Open Tunstall : Open Wantisden : Open
Population	Alderton : 400 Bawdsey : 276 Boyton : 200 Bromeswell : 320 Butley : 400 Chillesford : 150 Eyke - 362 Hollesey : 1,120 Iken : 101 Orford : 830 Ramsholt : 32 Rendlesham St Gregory and St Felix : 3160 Shottisham : 197 Sudbourne : 270 Sutton : 804 Tunstall : 513 Wantisden : 30

Average Sunday Attendance (pre Covid online worship)	<p>Alderton :14 Bawdsey : 7 Boyton : 6 Bromeswell : 12 Butley : 19 Chillesford : 11 Eyke : 12 Hollesey : 20 Iken : 14 Orford : 28 Ramsholt : 15 Rendlesham St Gregory : 24 Rendlesham St Felix : 37 Shottisham : 9 Sudbourne : 18 Sutton : 8 Tunstall : 13 Wantisden : 12 (only 6 services per year)</p>
Parish Share	<p>2018 £171,567 98.66% 2019 £178.695 99.20% 2020 £157.946 93.26%</p>
Expenses	Reimbursed in full
Resolutions	none
Church Tradition	A wide range of traditions and styles of worship ranging from more gently evangelical to traditional. Vestments are worn in some of the churches.
Pastoral re-organisation	No pastoral organisation is currently anticipated
Presence of other Christian denominations	<p>Baptist Church in Bromeswell & Tunstall. Also Sudbourne Baptists – Rendlesham School hall Methodist Church in Orford Freelance Mission in Boyton Iken have a link with the Russian Orthodox community</p>
Presence of other faith communities	Maharishi's Peace Palace : Rendlesham