



Role description signed off by: Archdeacon of Suffolk

Date: March 2023

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title	Rector
Name of benefice	The Orwell and Deben Rural Benefice
Deanery	Colneys
Archdeaconry	Suffolk
<i>Initial point of contact on terms of service</i>	Archdeacon of Suffolk The Ven Jeanette Gosney

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy. In particular to ensure the creation or review of the benefice plan for growth (PFG) within the first six months.
To work together as the Rector to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided, encouraging Continuing Ministerial Development (CMD) through study days, retreats and other opportunities.

To ensure compliance and effective practice regarding all safeguarding matters including training.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
Schools
To work closely with the local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role.
Specific tasks and responsibilities
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in the benefice.
It is expected that you will help start two new worshipping communities in the benefice within the first five years of the post, as part of the <i>Growing in God</i> strategy.

3 Key contacts										
<table> <tr> <td>Generic</td> <td></td> </tr> <tr> <td>Bishops</td> <td>The Deanery Chapter & Synod</td> </tr> <tr> <td>The Archdeacon</td> <td>The Churchwardens</td> </tr> <tr> <td>The Rural Dean</td> <td>The Lay Chair</td> </tr> <tr> <td>The PCCs</td> <td>Headteachers</td> </tr> </table>	Generic		Bishops	The Deanery Chapter & Synod	The Archdeacon	The Churchwardens	The Rural Dean	The Lay Chair	The PCCs	Headteachers
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Specific Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)										
Aspirational										

<p>Supportive The Archdeacon, who will review this role description with you when you are six months into post. The Lay Chair, the Rural Dean and Assistant Rural Dean Diocesan Director of Mission and Ministry</p>
<p>Patrons Diocesan Board of Patronage Mrs Emily Holden Mr Alfred Waller The Lord Chancellor on behalf of His Majesty in right of His Crown</p>
<p>Role context and any other relevant information</p> <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> <p>An understanding of the Centenary Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.</p> <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p>

<p>4 Benefice Summary</p>	
<p>Parishes</p>	<p>Bucklesham and Foxhall Falkenham Hemley Kirton Levington Nacton Newbourne Waldringfield</p>
<p>Churches</p>	<p>Bucklesham and Foxhall St Mary – Grade II* Falkenham St Ethelbert – Grade II* Hemley All Saints – Grade II* Kirton St Mary and St Martin – Grade II Levington St Peter – Grade II* Nacton St Martin – Grade II* Newbourne St Mary the Virgin – Grade I Waldringfield All Saints – Grade II*</p>
<p>PCC</p>	<p>The PCCs seek to work together, to be supportive and effective in mission and growth.</p>

Schools and Colleges	Nacton Church of England Primary School Bucklesham Primary School Waldringfield Primary School Orwell Park Preparatory School (Independent)
Churchwardens	Bucklesham and Foxhall St Mary x 1 Falkenham St Ethelbert x 2 Hemley All Saints x 2 Kirton St Mary and St Martin x 1 Levington St Peter x 1 Nacton St Martin x 1 Newbourne St Mary the Virgin x 1 Waldringfield All Saints x 2
Ministers	Readers x 3 SSM PTO x 2 Lay Elders x 9
Buildings	Church Room at All Saints Church, Hemley Kirton Church Hall Waldringfield Church Room
Churchyards (Open or closed)	Bucklesham and Foxhall St Mary Falkenham St Ethelbert Hemley All Saints Kirton St Mary and St Martin Levington St Peter Nacton St Martin Newbourne St Mary the Virgin Waldringfield All Saints
Population	Bucklesham and Foxhall - 638 Falkenham - 207 Hemley - 41 Kirton - 1375 Levington - 287 Nacton - 998 Newbourne - 355 Waldringfield - 518
Average Sunday Attendance	Bucklesham and Foxhall St Mary - 20 Falkenham St Ethelbert - 17 Hemley All Saints - 11 Kirton St Mary and St Martin - 29 Levington St Peter - 16 Nacton St Martin - 24 Newbourne St Mary the Virgin - 12 Waldringfield All Saints - 17

Parish Share	2022 : £75,380 (£100.08% received) 2021 : £74,986 (89.48% received) 2020 : £75,339 (91.46% received)
Expenses	Reimbursed in full
Resolutions	n/a
Church Tradition	Central
Pastoral re-organisation	n/a
Presence of other Christian denominations	Methodist Chapel at Kirton Baptist Chapel at Waldringfield Heath Plymouth Brethren, Bucklesham
Presence of other faith communities	none