



THE CHURCH
OF ENGLAND

**Diocese of St Edmundsbury
and Ipswich**

Role description signed off by: Archdeacon of Suffolk

Date: September 2022

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

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| 1 Details of post | |
| Role title | Priest in Charge (part-time 0.5/0.8 - 3 or 4 days/week plus Sundays) |
| Name of benefice | Orebeck |
| Deanery | Loes |
| Archdeaconry | Suffolk |
| <i>Initial point of contact on terms of service</i> | Archdeacon of Suffolk, The Ven Jeanette Gosney |

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| 2 Role purpose |
| General |
| To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice. |
| To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy. |
| To work together as the Priest in Charge to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation. |
| To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery. |
| To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation. |
| To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community. |

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| To ensure compliance and effective practice regarding all safeguarding matters including training. |
| To ensure that a high standard of worship, preaching, and pastoral care is provided. |
| To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery. |
| Schools |
| To work closely with the local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role. |
| Specific tasks and responsibilities |
| Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice. |
| Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents. |
| Share the Christian faith with people of all ages and work with the parishes to widen the age profile of congregations. |
| Teach and encourage an understanding of Christian stewardship across the benefice. |
| Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated. |
| Be willing to contribute to community life in the town and villages of the benefice. |

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| 3 Key contacts |
| Generic The PCCs The Deanery Chapter & Synod The Church Wardens The Rural Dean and Lay Chair |
| Specific Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff) |
| Aspirational Chaplain of Framlingham college prep school in Brandeston, Headteacher in Easton primary Care homes Parish councils |

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| Supportive | |
| <p>The Archdeacon of Suffolk, who will review this role description with you when you are six months into post.</p> <p>The Rural Dean and Lay Chair Diocesan Director of Mission and Ministry Archdeacon for Rural Mission</p> | |
| Patrons | |
| <p>His Majesty in right of his Crown Martyrs Memorial and Church of England Trust, CPAS Mr John Austin Capt John Lewis Round-Turner RN The Church Society Trust The Right Honourable Mark Shuldham Schreiber - Lord Marlesford</p> | |
| Role context and any other relevant information | |
| <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> | |
| <p>An understanding of the Centenary Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.</p> | |
| <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p> | |

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| 4 Benefice Summary | |
| Parishes | <p>Brandeston All Saints Campsea Ashe St John the Baptist Easton All Saints Hacheston All Saints Kettleburgh St Andrew Marlesford St Andrew Parham St Mary the Virgin</p> |
| Churches | <p>Brandeston: All Saints, Grade I Campsea Ashe: St John the Baptist, Grade II* Easton: All Saints, Grade I Hacheston: All Saints, Grade I Kettleburgh: St Andrew, Grade I Marlesford: St Andrew, Grade I Parham: St Mary the Virgin, Grade I</p> |

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| PCC | The PCC seek to work together, to be supportive and effective in mission and growth |
| Schools and Colleges | Easton Primary School Framlingham College prep school in Brandeston |
| Ministers | 1 Retired Clergy PTO Reader x 1 Lay Elder x 6 |
| Churchwardens | There are 9 churchwardens (Hacheston has vacancies) |
| Buildings (That the PCC are responsible for) | Cemetery Chapel, Brandeston |
| Churchyards (Open or closed for burial) | Brandeston : All Saints - Open Campsea Ashe : St John the Baptist - Open Easton : All Saints - Closed Hacheston : All Saints - Open Kettleburgh : St Andrew - Open Marlesford : St Andrew - Open Parham : St Mary the Virgin – Open |
| Population | Brandeston : 300 Campsea Ashe : 375 Easton : 230 Hacheston : 300 Kettleburgh : 200 Marlesford : 220 Parham : 300 |
| Average Sunday Attendance | Brandeston: All Saints : Campsea Ashe: St John the Baptist : 11 Easton: All Saints : 8 Hacheston: All Saints : 7 Kettleburgh: St Andrew : 10 Marlesford: St Andrew : 14 Parham: St Mary the Virgin : 11 |
| Parish Share | 2021 £52,542 88.18% 2020 £52,078 87.40% 2019 £57,594 100% |
| Expenses | Reimbursed in full |
| Resolutions | None |
| Church Tradition | Central CofE across the benefice |

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| Pastoral re-organisation | May arise as other vacancies become vacant. |
| Presence of other Christian denominations | None |
| Presence of other faith communities | None |