



Inspiring Ipswich Pioneer Pinewood/ St Peter's

JOB DESCRIPTION

**Fixed Term Post: July 2024 to Nov 2025
35 hours per week**

DIOCESAN VISION & MISSION

The Diocese of St Edmundsbury and Ipswich has four mission priorities. These are to grow in 'depth' and 'influence', so as to enable an increase in 'number' and become 'younger'; in achieving the vision of "Growing in God" by being "Flourishing congregations, making a difference".

INSPIRING IPSWICH

Inspiring Ipswich is a seven-year revitalisation and evangelism project, part of the "Growing in God" vision of the Diocese, to help grow the number of disciples across Ipswich and improve the missional culture of the Anglican deanery. Our strapline for the deanery of Ipswich is to 'communicate good news and make disciples' and our values are to be 'pastoral, relational, inspirational and missional' in everything we do. We are now five years into the project.

Our four goals are to:

- make meaningful contact with 15 000 new people across the town (we are currently at about 18 000)
- help 7 500 to explore faith (we are far behind on this one at around 1500)
- help 1 500 to worship (at least monthly) in one of our churches (we are currently at around the 1000 mark)
- start at least 25 new worshipping communities (so far we have started 42 but 7 have fallen away. Our new goal is to start 50)

PURPOSE of this role

With God's help, the main purposes of this role are:

- To help at least 30 new people become disciples across new and existing worshipping communities in St Peter's parish and the neighbouring Pinewood area. (In this context, a disciple is someone who is worshipping in one of our churches/worshipping communities at least monthly.) This will include:

- Assisting in the establishment of a new worshipping community at a local Primary School (Gusford), alongside the existing Lead Pioneer Developer
- Contributing to the flourishing and multiplication of existing worshipping communities in the St Peter's parish
- Helping to set up a new Youth Group at St Peter's
- Assisting with building the sustainability of these worshipping communities
- Being pastoral, relational, inspirational and missional

It is anticipated that this will be done by working alongside our Lead Pioneer Developer to plant a sustainable and vibrant new worshipping community in a nearby primary school in Pinewood whilst also steadily growing the new worshipping communities nearby at St Peter's, Stoke Park. St Francis Church PCC (in whose parish the Pinewood area sits) are supportive of this work coming under the governance of St Peter's PCC. St Peter's is already a vibrant and growing church with a number of new worshipping communities based there and we would like to build on this and grow the worshipping community still further.

At present, there is a fledgling Anglican presence in the Pinewood area of town (population around 8000) with a Church Army worker based at Sprites school. This new post is designed to bolster the Anglican presence and kickstart a worshipping community which, in time, could become the beating heart of a new parish.

REPORTING TO

Inspiring Ipswich Lead Pioneer Developer, Alicia Holmes (Line Manager for this post)

Alicia has been a key member of the Inspiring Ipswich team for more than 4 four years and has led the popular Deanery 'Growing Leaders' course (CPAS), started up Wellsprings church, Messy Church, introduced Messy Vintage to the deanery, helps to run the diocesan 'Mission Shaped Ministry' course and has inspired numerous pioneers throughout the deanery of Ipswich. Before this, Alicia was a pioneer with the Methodist church and a school teacher.

KEY CONNECTIONS

- Archdeacon of Ipswich
- Priest in Charge of St Peter's Stoke Park
- PCC of St Peter's
- Headteacher, Staff and Pupils of Gusford school
- Inspiring Ipswich Pioneer Developer
- Inspiring Ipswich Project Manager
- Inspiring Ipswich Administrator
- Area Dean of Ipswich
- Assistant to the Archdeacon of Ipswich
- Diocese Education Team

KEY RESPONSIBILITIES

The following is a list of key responsibilities and an indication of the time allocated to each location.

a) 0.4 – Pinewood

- To assist the Lead Pioneer Developer to run a new worshipping community at Gusford school. This will involve developing deep relationships with the Head Teacher and teaching staff, building trust with pupils and parents and running events such as a lunchtime club, after school club and/or a Messy Church alongside taking school assemblies and helping with RE lessons
- To inspire and mentor Christians from across Ipswich to support the work so it is sustainable beyond the end of the Inspiring Ipswich project
- To train up new worshippers, when appropriate, to take up leadership roles in the new worshipping community
- To run regular explorer courses such as Alpha courses and to prepare new Christians for baptism and confirmation
- To keep records (appropriately complying with GDPR) for all missional activities

b) 0.4 – St Peter's, Stoke Park

- To enable the continued flourishing of the Wellsprings initiatives at St Peter's by helping to lead worship, prayers and small groups and by helping to create discipleship stepping stones for those who are part of the community
- To help support others at St Peter's in starting a new Youth group for young people over the age of nine.
- To support the monthly All In service on a Sunday morning
- To make contacts at the St Peter's Top Up Shop, Bubbles toddler group and to help refer customers to sources of spiritual, physical and emotional support
- To support the Priest-in-Charge of St Peter's with one-off missional events, as time allows

c) 0.2 – General

- To work with the Lead Pioneer Developer to apply for additional funding to lengthen the duration of this work
- To work with the Priest-in-Charge of St Peter's and Lead Pioneer Developer to make the worshipping communities (mentioned above) and the new youth group as sustainable as possible before the end of the Inspiring Ipswich project
- To pray daily with the Inspiring Ipswich core team and to commit all relationships to private prayer
- To join the Wednesday morning Inspiring Ipswich team meeting, looking to discover 'where has God been at work since we last met'
- To help out with Inspiring Ipswich tasks (e.g taking part in Deanery conferences) as appropriate
- Any other strategic and practical duties as required to ensure the success of the Inspiring Ipswich and diocesan goals.

- When working with children and young people in educational or youth club settings etc adhere to the policies and procedures of the setting, including safeguarding, health and safety, code of conduct etc.
- Work with integrity and within the appropriate professional boundaries, particularly when working directly with children and young people.

NB There may be some flexibility in the focus of these job areas above so that the candidate can play to their strengths, as agreed by the line manager.

PERSON SPECIFICATION

Under the 2010 Equality Act, schedule 9, there is a genuine occupational requirement for this post-holder to be a practising Christian.

Qualifications, knowledge, training and experience	
Essential	Desirable
A good working knowledge of current safeguarding best practice in a church context	Experience of implementing a safeguarding culture in a church or school
A levels or vocational equivalent e.g. working with children and/or community development.	Qualification in Theology and/or Pioneer Ministry. Teaching Qualification
A willingness to support others in submitting grant applications for the continuation of this post and others	Experience of assisting with grant applications
To have been a participant on a discipleship course of some description	Alpha course training (or equivalent)
Experience of working in a church setting with children and families	Expertise in working with children and families and in an area of deprivation Experience and/or expertise in working with young people in an area of deprivation
Experience of helping others to explore faith and deepen their discipleship	Experience of leading a fresh expression of Church, and a good understanding of what helps such churches to grow, flourish and be sustained. Experience of leading faith explorer courses e.g. START, Stir, Alpha Experience of leading bible studies and or small groups in prayer
Skills / Abilities / Aptitudes	
Self-starting, missional and pioneer instincts to start up new things with a view to sustainability, good governance and a priority to robust safeguarding Self-motivated and ability to prioritise tasks	A track record of having started up one or more new worshipping communities

Ability to engage in evangelistic conversations in an inspiring, relaxed and respectful manner (gift of evangelism)	Skilled in evangelistic conversations with a track record of people coming to faith as a result of your witness
Ability to communicate well with people at all levels, both verbally and written Good networking and relationship building skills Good IT Skills, e.g email, word and social media	Ability to create attractive posters and promotional materials using software such as CANVA
Ability to design crafts, drama, and run events for children	Experience of helping out or leading a Messy Church or similar
Skilled at sharing faith with children and families	Skilled at sharing faith with young people
Work-related Personal Qualities	
A passion to see the Church in Ipswich grow numerically, younger, in depth and in impact and to play a key part in this.	Experience of leading a church or fxC into growth
Good organisational skills – to organise well-functioning groups and events Exemplary in safeguarding practices	
A Christian of any denomination, committed to prayer, and a regular member of a church Sympathetic to the beliefs & practices of the Church of England	A regular practising member of the Church of England with a nuanced understanding of the different traditions within the Church and how to work to each of their strengths
Willingness to support the All In service on a Sunday morning at St Peter's once a month	The successful candidate will be warmly welcomed to join the St Peter's Sunday morning congregation every week (but this is not a condition of the job as it is recognised that candidates may already be committed elsewhere.)
Willing to work as part of a team Warm, kind, generous and hospitable Pastorally sensitive and able to work well with people of all backgrounds and situations	

GENERAL INFORMATION

About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes in 112 benefices, across three archdeaconries, and serves approximately 660,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in providing service and support in line with our values of Respect, Transparency, Quality and Well-being.

Terms and conditions – General Information

Contract	To start as soon as possible and ending in November 2025 due to external funding ending.
Salary	The salary range for this post is £26-£28k FTE per annum dependent upon experience.
Pension provision	Membership of the Church of England Pensions Board Pension Builder 2014 Scheme following completion of probation period.
Hours of work	35 hours a week. This could include occasional evening and weekend work, and will include Sunday mornings as agreed with the Priest – in - Charge. We are open to considering part-time working options so if this job excites you, please do not be put off if you are not able to commit to full-time hours.
Holidays	25 days pro-rata paid leave in addition to the usual public holidays plus Discretionary days (at Easter and Christmas)
Probation Period	Six months during which time progress is regularly reviewed and the period may be extended
Notice period	During probation 2 weeks and thereafter 1 month
Place of work	Official base: Diocesan Officer, St Nicholas Centre, 4 Cutler Street, Ipswich, IP1 1UQ. Please note that there is limited parking available onsite with spaces allocated on a rota system. The postholder will need to be flexible and able to work from home by agreement.
DBS requirement	The appointment is subject to an unblemished enhanced DBS check in relation to the requirements of this role.
Transport	The postholder will require use of own personal transport (bike or car) and provide evidence of insurance cover for business use. Approved expenses incurred for mileage and resources for the role may be claimed on the submission of receipts.

NOTES: The main duties and responsibilities of this new post are outlined in the job description. The list is not meant to be exhaustive and is likely to evolve. It is the practice of the DBF via the line manager to review and amend job descriptions annually, in consultation with the post-holder.

For an informal conversation about the post please email archdeacon.rhiannon@cofesuffolk.org in the first instance to arrange a telephone call.

Application packs available from: Diocese of St Edmundsbury & Ipswich Website
<http://www.cofesuffolk.org//vacancies>

Please note: Applications will only be accepted on our DBF application forms. Please do not apply directly from online jobsites or send CVs.

Applications marked 'Confidential Application' to be sent to: HR Manager at HR@cofesuffolk.org or by post to Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ.

Closing Date for Applications: 21st June

Interview Date: 3rd July