



## Job Description

# **Detached Youth Worker** **Lindbergh Road Community Church Ipswich** **&** **Assistant Chaplain** **Suffolk New College** **Ipswich & Otley**

## **PURPOSES**

This joint role offers opportunities to develop strong pastoral relationships and appropriate pathways to explore faith with young people of all faiths or none in two different but related contexts.

Lindbergh Road Community Church is an innovative church plant with strong links to the community through pioneering work with all ages and significant detached youth work. The aim would be to continue to develop and grow relationships with young people within the community served by LRCC working with other local agencies and sharing the love of Christ through practical engagement.

The Multi Faith Chaplaincy at Suffolk New College and University of Suffolk seeks to offer spiritual and pastoral care and provide where appropriate opportunities to explore faith to both students and staff. The focus will be to provide a pastoral relationship base with the students from diverse religious and cultural backgrounds at Suffolk New College (Ipswich) and Suffolk Rural (Otley) particularly at lunch times working in collaboration with volunteer chaplains and Student Support.

## **SEGREGATION OF DUTIES**

Your time will be divided between LRCC and SNC as mutually agreed with approx.

12-hour contact time over four lunch times during the working week at SNC and Suffolk Rural with additional preparation and other time as required (term time only).

23 hours contact time in evenings, weekends & school holidays as needed at LRCC engaging in detached youth work and supporting LRCC events.

# LRCC Youth Worker

## REPORTING TO

Minister of LRCC, Ian Daniels

## KEY CONNECTIONS

Lindberg Road Core Planting Team (Revd Ian Daniels; Mrs Julie Daniels [Children's and Families Worker;])

Local Schools; Race 4 Change; IP3 Ipswich Good Neighbourhood Scheme, Inspire Suffolk, 4YP and Christian Youth Ministry (CYM Ipswich).

Diocesan Youth & Young Adults Enabler

Diocesan Education Department

Diocesan Mission and Ministry Team

## MAIN RESPONSIBILITIES

- To provide safe spaces for youth within the community to meet and socialise outside of school hours with the aim of building relationships and trust with local young people.
- To provide a youth focussed digital online presence to support the young people who connect with it. A range of issues may include but is not limited to exploration of faith, mental health, general wellbeing, employment, and finance.
- To develop and deliver opportunities for local young people to explore faith for themselves. To extend this to provide discipleship as we see their growth in faith.
- To provide one to one mentoring services, taking referrals from other local agencies as well as self-referrals.
- To work with the leadership of LRCC to develop and maintain the strategy for ongoing youth provision in the area, working with other local agencies including but not limited to the borough and county councils, local schools, Race 4 Change, IP3 Ipswich Good Neighbour Scheme, Inspire Suffolk, 4YP and CYM.
- To work with the LRCC children's and family's worker to develop local support for young people with young children (both single and dual parent circumstances)
- To explore the planning and delivery of one-off events in the community in collaboration with other agencies
- To provide spending forecasts as required to the treasurer of LRCC; To manage your own budget were allocated to cover proper expenses associated with your role, and youth activities; To agree all spend not previously authorised directly with the treasurer of LRCC.

- You will be expected to provide regular reporting to the LRCC core planting team; however, you will not be expected to attend meetings of this group. Your attendance may be either by request from those groups or by your decision.
- When working with children and young people in educational or youth club settings etc adhere to the policies and procedures of the setting, including safeguarding, health and safety, code of conduct etc.
- Work with integrity and within the appropriate professional boundaries, particularly when working directly with children and young people.

## **Suffolk New College Assistant Chaplain Ipswich and Rural Campuses**

### **REPORTING TO**

Lead Chaplain (Revd Linda Pepper)

### **KEY CONNECTIONS**

Volunteer Chaplains

Student Support Services

Diocesan Youth & Young Adults Enabler

Diocesan Mission and Ministry Team

### **MAIN RESPONSIBILITIES**

- Actively seeking feedback from the student body and empowering them to inform and shape what we offer.
- Support with the planning, delivery, and effective evaluation of our youth work/chaplaincy. Currently this will include a mixture of 1-1 mentoring and small group work delivery.
- Mapping the opportunities and resources available in SNC at both campuses, identifying any gaps, themes and exploring new initiatives with the wider Chaplaincy team.
- Flexibility to support other initiatives or projects depending on the needs of SNC e.g., direct access programme, structured groups, youth social action, coaching and mentoring.
- Engage with any staff who would like to participate in a weekly prayer group.
- Engaging in appropriate networking forums, both internal and external, to develop partnerships and promote collaboration.
- Utilize appropriate recording, reporting and impact measurement procedures for all aspects of Chaplaincy youth work to drive forward service development.

- Uphold rigorous safeguarding and risk assessment procedures to ensure timely support for young people.
- Work in accordance with the Chaplaincy's vision, values, policies, and procedures and be initiative-taking in identifying and implementing equal opportunities.
- Attend relevant training, participate in professional updating/development opportunities, and partake in regular work review procedures as required.
- When working with children and young people in educational or youth club settings etc adhere to the policies and procedures of the setting, including safeguarding, health and safety, code of conduct etc.
- Work with integrity and within the appropriate professional boundaries, particularly when working directly with children and young people.
- Undertake any other duties that are commensurate with the post.

## PERSON SPECIFICATION

ESSENTIAL	DESIRABLE
<b>Qualifications, Knowledge, and Experience</b>	
Experience of working in detached youth work	
Level 2 Youth Work Practice	Diploma Level 3 in Youth Work Practice
	Urban experience of a local community and school.
Chaplaincy and or secondary school/FE experience	One to one mentoring
Robust understanding of safeguarding and its implications in education	
Experience of putting Safeguarding procedures into practice.	
<b>Skills and Abilities / Aptitudes</b>	
Excellent interpersonal skills with an ability to establish good relationships with young people including listening well and an intrinsic belief in the value of young people	
Confident in developing and signposting discipleship pathways to enable young people to explore faith appropriate to the context	
Ability to work independently and as part of a team.	
A self-starter able to work on their own initiative, imaginatively and with emotional intelligence	
Excellent interpersonal, communication and presentation skills	
Ability to work with external partners & providers	
<b>Work Related Personal Qualities</b>	
A deep personal faith with an understanding of their own faith journey	
An appreciation of a range of Christian traditions beyond their own and an awareness of other faiths.	
A commitment to honour, nurture and respect equality, diversity, and passion for inclusion	
A strong commitment to young people and awareness of the factors affecting their lives	
A desire to continually learn and develop new skills	
An ability to draw out the skills and gifts of others.	
Resilience and the ability to calmly manage conflict and challenging situations.	

The Post Holder will need to use their own car to travel between campuses. (Mileage reimbursed)

## GENERAL INFORMATION

### About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes in 129 benefices and serves approximately 660,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance (DBF) serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in providing service and support in line with our values of Respect, Transparency, Quality and Well-being.

Lindburgh Road Community Church (LRCC) is a church plant based in part of St Augustine's Parish Ipswich planted in 2020

The Multi Faith Chaplaincy seeks to proactively engage both staff and students of all faiths and none, so that they flourish during their period of work or study. We do this through Creating Community, Exploring Faith and Supporting Staff and Students.

Suffolk New College (Ipswich Campus) is a mixed general further education college and offers secondary and further education courses such as vocational programmes, T Levels, [61](#) GCSEs and apprenticeships as well as some higher education and leisure learning courses.

The Youth Worker/Chaplain is employed by the Diocese of St Edmundsbury & Ipswich underpinned by a Memorandum of Understanding with Lindburgh Road Community Church and University of Suffolk and Suffolk New College.

Salary and Benefits	Band A £24,000 per annum.
Term	1 year fixed term
Pension provision	Membership of the Church of England Pensions Board Pension Builder 2014 Scheme following completion of probationary period.  Currently the DBF will pay the equivalent of 5% of your pensionable salary and you will contribute a further 3%.
Hours of work	Full time, flexible working hours, to include evenings and some weekends.
Holidays	25 days paid leave in addition to the usual public holidays plus discretionary days, which may be subject to review.
Probation Period	Six months during which time progress is regularly reviewed and the period may be extended.
Notice period	During probation 2 weeks and thereafter 1 month.
Place of work	The postholder will be based at LRCC and share office space at The Chaplaincy University of Suffolk.
Other	The appointment is subject to an enhanced DBS check.  Use of own personal transport and insurance for business use. Expenses will be met by LRCC or Chaplaincy Budget

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employees' skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

**For an informal conversation please contact:**

Sharron Coburn, Director of Mission and Ministry. (01473) 298518 or 07483 006385

**Application packs available from:** Diocese of St Edmundsbury & Ipswich Website  
<http://www.cofesuffolk.org/vacancies>

**Please note:** Applications will only be accepted on our DBF application forms. Please do not apply directly from online jobsites or send CVs.

**Applications marked 'Confidential Application' to be sent to:** HR Manager at HR@cofesuffolk.org or by post to Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ.

**Closing Date for Applications:** 2<sup>nd</sup> May 2024

**Interview Date:** 10<sup>th</sup> May 2024