



## Job Description

### **Associate Priest with particular responsibility for Chaplaincy at Debenham High School**

#### **PURPOSES**

To minister alongside the Benefice ministry team in the life and work of the Benefice. To continue to develop a Christian foundation with Debenham High School and local primary schools. Growing the Christian discipleship with children, young people and families across the benefice

#### **REPORTING TO**

Rector of the Benefice of Debenham & Helmingham

#### **DIRECT REPORTS**

Voluntary Chaplains

#### **KEY CONNECTIONS**

Benefice PCC

Head of DHS and Senior Leadership Team

Diocesan Mission and Ministry Team

Diocesan Youth Officer

The Forge Community Church and other local Churches

Other local primary and high schools

Diocesan Education Department

Diocesan Safeguarding Team

#### **MAIN RESPONSIBILITIES**

To share with the Bishop in the cure of souls and in responsibility, under God, for growing the Kingdom of God in this Benefice. Working closely with the Incumbent to assist in the flourishing of all communities and schools in the Benefice.

Provide pastoral support to the students and staff of Debenham High School.

Enhance the worship provision across the Benefice and within the High School.

Develop appropriate stepping-stones for young people to explore faith in Jesus Christ both in the Benefice and the High School.

Support young people to develop their discipleship and leadership skills and grow in confidence to shape a youth orientated congregation.

Develop relationships with other local schools to support students and their families navigate the transition into secondary school provision and continue their exploration of faith.

Seek to build and develop a volunteer team both to support the chaplaincy at the school and help to create and support a youth orientated congregation.

Uphold rigorous safeguarding and risk assessment procedures to ensure timely support for young people.

Work in accordance with the Benefice and school's vision, values, policies, and procedures and be initiative-taking in identifying and implementing equal opportunities.

Attend relevant training, participate in professional updating/development opportunities, and partake in regular work review procedures as required.

When working with children and young people in educational or youth club settings etc adhere to the policies and procedures of the setting, including safeguarding, health and safety, code of conduct etc.

Work with integrity and within the appropriate professional boundaries, particularly when working directly with children and young people.

Undertake any other duties that are commensurate with the post.

## PERSON SPECIFICATION

ESSENTIAL	DESIRABLE
<b>Qualifications, Knowledge and Experience</b>	
Ordained with experience of leading worship for all ages	Experience of ' <i>Growing Faith</i> '.
	Chaplaincy or detached youth work experience
	<i>Understanding context...</i> Rural experience of a local church/school
	Experience of working in youth/student contexts
<b>Skills and Abilities / Aptitudes</b>	
Excellent interpersonal skills with the ability to establish good relationships with young people and staff and specially to listen well	Creative and fun
A passion to enable students to explore faith leading to confirmation and leadership	
Building and leading a volunteer team	
A self-starter able to work independently and imaginatively	
<b>Work Related Personal Qualities</b>	
A deep personal faith with an understanding of their own faith journey	
An appreciation of a range of Christian traditions beyond their own and an awareness of other faiths	
A commitment to honour, nurture and respect equality and diversity	
A strong commitment to young people and awareness of the factors affecting their lives	
A desire to continually learn and develop new skills	
An ability to draw out the skills and gifts of others.	
Resilience	

## GENERAL INFORMATION

### About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes in 129 benefices and serves approximately 660,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance (DBF) serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in providing service and support in line with our values of Respect, Transparency, Quality and Well-being.

Debenham High School is a CofE school attracting 700+ students aged 11-16 from Debenham and surrounding area often attracting those particularly drawn to a CofE secondary school, one of only two in the county. The Associate Priest is employed by the Diocese of St Edmundsbury & Ipswich and the role is underpinned by a Memorandum of Understanding with Debenham High School.

Salary and Benefits	Stipend
Housing Allowance	A house will be provided
Term	3 years with intention of securing 2 more years funding
Pension provision	In accordance with Stipend
Hours of work	Full time, flexible working hours, to include some evenings.
Holidays	
Probation Period	Six months during which time progress is regularly reviewed and the period may be extended.
Notice period	During probation 2 weeks and thereafter 1 month.
Place of work	The postholder will be based at Debenham High School, Debenham, IP14 and required to travel within the benefice and Diocese to associated schools and attend a wide range of meetings.
Other	The appointment is subject to an enhanced DBS check  Use of own personal transport and insurance for business use. Expenses for mileage will be met by the school.

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employees' skills and abilities, commensurate with the post's banding and whenever reasonably instructed.