EQUALITY & DIVERSITY MONITORING FORM

The Diocese of St Edmundsbury and Ipswich is committed to promoting a diverse workforce and to ensuring that the way applicants are selected is fair, does not contravene the law, and upholds the Diocese’s equal opportunities policy. We ask for your co-operation in answering the questions below to provide us with statistical information to help us monitor our recruitment and selection processes

This information will not affect your application in any way. It will be separated from your application form upon receipt (whether in hard copy or electronically) and recorded in strict confidence.

If you prefer you may send this form separately to: Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ marked STRICTLY PRIVATE – TO BE OPENED ONLY BY THE MONITORING OFFICER or email it to: HR@cofesuffolk.org

JOB DETAILS

|  |  |
| --- | --- |
| Post applied for |  |

|  |  |  |
| --- | --- | --- |
| Where did you hear about this vacancy? | Publication (please specify) |  |
| Church Commissioners’ website |  |
| Diocesan website |  |
| Other (please specify)  |  |

PERSONAL DETAILS

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Gender: | Female  |  |  Male  |  |  I do not wish to supply this information |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Age: | 16-25 |  | 26-35 |  | 36-45 |  | 46-55 |  | 56-65 |  | 65-70 |  | Over 70 |  |
|  |
| I do not wish to supply this information |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Marital status: | Single |  | Married |  | In a civil partnership |  | Civil partnership dissolved |  |
|  |  |
|  | Separated |  | Divorced |  | Married after divorce with former partner still living |  |
|  |  |
| I do not wish to supply this information |  |

DISABILITY

|  |
| --- |
| Do you consider yourself to have a disability or long term health condition as defined by the Disability Discrimination Act?  |
|  | Yes |  | No |  |
|  |
| I do not wish to supply this information |  |

|  |
| --- |
|  |
|  |

ETHNICITY

|  |
| --- |
| Please indicate the nature of any adjustments you would need to be made to enable you to carry out the role for which you have applied: |

|  |
| --- |
| Please choose one section from A to E then tick the appropriate box to indicate your cultural background. |
|  |  |  |  |  |
| A: White |  |  | C: Asian or Asian British |  |
| White British |   |  | Indian |  |
| White Irish |  |  | Pakistani |  |
| Other White background (specify below) |  |  | Bangladeshi |  |
| B: Mixed |  |  | Other Asian background (specify below) |  |
| White and Black Caribbean |  |  | D: Black or Black British |  |
| White and Black African |  |  | Black or Black British Caribbean |  |
| White and Asian |  |  | Black or Black British African |  |
| Other Mixed background (specify below) |  |  | Other Black background (specify below) |  |
|  |  |  | E: Chinese or other ethnic group |  |
|  |  |  | Chinese |  |
|  |  |  | Any other ethnic group (specify below) |  |
|  |
| If you have selected ‘Other’ please specify here: |  |
|  |
| I do not wish to supply this information |  |

|  |  |
| --- | --- |
| YOUR NAME  |  |
| (Used solely to help us monitor the integrity of our appointment process AFTER completion of all stages) |

DECLARATION

|  |  |
| --- | --- |
| I consent to the information given on this form being held on file under the terms of the Data Protection Act 1998. (Please initial or check the box) |  |

For office use

|  |  |  |
| --- | --- | --- |
| Applicant Ref No: |  |  |
|  |  |  |
| Application withdrawn |  |  |
|  |  |  |
| Post withdrawn |  |  |
|  |  |  |
| Short listed | Yes |  | No |  |  |
|  |  |  |  |  |  |
| Appointed | Yes |  | No |  |  |