|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | **CONFIDENTIAL** | | |
| **APPLICATION FORM**  **It is important that this application form is completed by applicants. A Curriculum Vitae is not an acceptable substitute. If it is completed and submitted electronically a signed copy should also be sent by post. Please use black ink on hard copies of the form.** | | | | | |
| Application for the post of | Minister of Southgate Church, Bury St Edmunds | | | | |
| **SECTION 1** | | | | | |
| Surname | |  | | | |
|  | | | | | |
| Christian names | |  | | | |
|  | | | | | |
| Address | |  | | | |
|  | | | | | |
| Home telephone number | |  | | | |
|  | | | | | |
| Mobile number | |  | | | |
|  | | | | | |
| E-mail | |  | | | |
| Candidates should give their date and place of ordination. Anglicans should also indicate the dates of ordination as deacon and priest. | | | | | |
| Ordained | |  | | In (year) |  |
| Anglicans also add: | | | | | |
| Ordained priest in the Diocese of | |  | | In (year) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Ordained deacon in the Diocese of |  | In (year) |  |
|  | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SECTION 2 – PRE-MINISTERIAL EDUCATION AND EMPLOYMENT** | | | | | | |  |
| Please give details, with dates, **most recent first** | | | | | | |  |
| **a) Formal education post 18 (including theological college or course).** Please give qualification obtained with class of degree. | | | | | | |  |
| From | | To | | | College, course etc | | Result |
|  | |  | | |  | |  |
|  | |  | | |  | |  |
|  | |  | | |  | |  |
| **b) Other professional/practical qualifications obtained** (e.g. teaching, social work, counselling etc). | | | | | | |  |
| From | | | To | | | Qualification/ experience | |
|  | | |  | | |  | |
|  | | |  | | |  | |
|  | | |  | | |  | |
|  | | |  | | |  | |
| **SECTION 3 – EMPLOYMENT HISTORY**   |  |  |  | | --- | --- | --- | | Employer | Role/Responsibilities | Reason for Leaving | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | | | | | | |
| **SECTION 4 – MINISTRIES SINCE ORDINATION** | | | | | | | |
| 1. **Current ministerial post**   Please give the date of induction or licensing and the title of your post. Give a description of your work and tell us about any aspects of ministry that you have found fruitful and rewarding. What challenges/difficulties have you faced and how have you tried to resolve them? What would you consider as significant achievements?   |  |  |  | | --- | --- | --- | |  |  |  |   **b) Previous ministerial posts.** | | | | | | | |
| Please list these, with separate entries for posts held concurrently (e.g. regional responsibilities or chaplaincies etc). Please indicate major features of church or parish (e.g. type of area, team ministry, ecumenical and include further information of particular relevance to the post you are applying for). | | | | | | | |
| From | To | | | Post and description | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
| **c) Roles held and Responsibilities in the wider Church** | | | | | | | |
| Please indicate tasks undertaken for the wider Church, e.g. membership of committees or working parties beyond the local church or parish, ecumenical involvement, or work for a Church voluntary organisation. Explain the particular nature of the contribution you made. | | | | | | | |
| From | To | | | Description | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |
|  |  | | |  | | | |

|  |
| --- |
| **d) Theological and ecclesiastical standpoint**  What theological traditions have shaped your ministry and how would you describe your own position. How accepting are you of divergent theological perspectives? |
|  |
| **SECTION 5 – COMMUNITY AND OTHER INTERESTS** |
| **a) Responsibilities in the local community and further afield** |
| Please indicate any responsibilities you have held in the community, eg school governor, local councillor or community service. What do you think you accomplished and how did this impact on your ministry? |
|  |

|  |
| --- |
| **b) Outside work** |
| Please indicate any hobbies you have and other recreational interests. |
|  |

|  |
| --- |
| **SECTION 6 – PERSONAL STATEMENT (500 Words)** |
| Please state your reasons for applying for this post and indicate why you believe you are equipped to fulfil it. You will also want to set out your thoughts about how you will take forward some of the challenges set out in the Profile. |
| **PERSONAL STATEMENT – CONTINUED** |

|  |  |  |  |
| --- | --- | --- | --- |
| **SECTION 7 - CONFIDENTIAL** | | | |
| This section will be removed by the person administering the application process and will only be made available to the chair of the interview panel and the bishop, regional minister, District chair or synod moderator of your denomination.  If you are appointed to the post you will be asked to provide information about you and your family so you can receive appropriate pastoral care.  **References:**  Please give names, occupations and addresses (including e-mail if possible) of three persons to whom reference can be made. At least one should be ministerial (for Anglicans this should not be the bishop, as his reference is sought as a matter of course) and one from a senior lay person – for example a current church elder or head teacher of the local school. Referees should have a detailed up-to-date knowledge of your work. Please obtain their permission. If you come from any kind of team ministry, you should give the name of the team rector, incumbent, superintendent or team leader as a referee. | | | |
|  | | | |
|  | | | |
|  | | | |
|  | | | |
| References will only be taken up for a successful candidate. | | |
| **Health:** | | | |
| Please specify any special access requirements you may have in order to attend interview e.g. wheelchair access. | | | |
|  | | | |
| Do you have any health-related condition that would affect your ability to carry out functions that are intrinsic to the post? | | | |
|  | | | |
| **Protecting children and vulnerable adults:** | | | |
| Are you aware of any police enquiries undertaken following allegations against you, which may have a bearing on your suitability for this post? | | | |
|  | | | Yes/No |
| Do you hold a current enhanced DBS disclosure? | | |  |
|  | | | Yes/No |
| **Promoting racial equality** | | | |
| Are you a member or an active supporter of the British National Party or any organisation whose constitution, policies, objectives or public statements are incompatible with the commitment of the Church of England and other Churches to promoting racial equality? | | | |
|  | | | Yes/No |
| **Where did you hear of this post?** | | | |
|  | | | |
| I certify the information given in this application is correct | | | |
|  | | | |
| Signature |  | Date |  |
|  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NOTES:  A confidential reference will also be requested from your diocesan bishop or area bishop in addition to other references, if you are an Anglican. The General Data Protection Regulation applies to all references and commendations.  The successful candidate will be required to receive an enhanced disclosure from the Criminal Records Bureau.  Travelling expenses and subsistence allowance (in accordance with your denomination’s regulations) will be allowed to candidates selected for interview. Overnight accommodation can be arranged where appropriate, including Thursday 20th June or Friday 21st June, if needed. | | | | |
| Closing date for applications | Saturday 10th October 2020 | Please return to: | | Jackie Tooley, Administrator  Southgate Church, Heron Road, Bury St Edmunds, Suffolk, IP33 2QA  Tel. 01284 703705  Email:  office @southgatechurch.org.uk |
| Interviews will be held on | Wednesday 21st October 2020 |  | |
|  | | |