**Sample Press Release:**

Release Date: xyz month 2018

**Insert a simple, punchy headline to grab attention.**

Grab the attention of the reader in the first paragraph and ensure you include the following information: Who? What? Where? When? Why? How? The press like numbers – 50% increase or £10,000 raised so highlight these details if relevant.

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Ends.

**Notes to the Editor:**

Your Church: insert paragraph about who you are.

The Diocese of St Edmundsbury and Ipswich: The Diocese was founded in 1914 and serves about 631,000 people with 454 parishes with 125 benefices and 18 deaneries. [www.cofesuffolk.org](http://www.cofesuffolk.org)

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